

KETTON PLAYSCHOOL **ADMISSIONS POLICY**

It is the aim of the playschool to be genuinely accessible to all children, from all sections of the local community. We welcome all cultural, ethnic, religious and social groups, with and without disabilities. We value children as unique individuals and ensure inclusive practice.

This policy has been written with regard to The Children and Families Act 2014 SEND Reforms, 2014 Code of Practice, The revised statutory framework for Early Years Foundation Stage.

Children with Special Needs like all other children are admitted to the playschool. The playschool has experience of children with Speech and Language Difficulties, Autism, Asperger's Syndrome, Attention and Behaviour Difficulties, Dyspraxia, Dyslexia, Visual Impairment and Downs Syndrome and gifted/able children.

Arrangements for admission may differ slightly for children with Special Educational Needs (SEN) as information from any professionals involved will be sought with the parent's permission. To enable a full picture of the child's needs, meetings with parents and home visits may be necessary. In some cases additional one to one support will be required and additional funding arrangements may be sought from the county council before starting playschool.

Parents must inform the playschool of allergies or medical needs before starting and provide medicines if needed. Medicine forms must be completed and signed.

Children must be 2 ½ years old before they can attend playschool.

An Admission form must be completed, signed and given to the playschool, before the child starts the first session.

A prospectus of the playschool including important playschool policies will be given to the parents before their child starts.

A waiting list is operative when the sessions are full. We can offer sessions to a child if a session is still available. Two or more sessions must be taken by each child.

We are flexible about the child's attendance but fees will still have to be paid for any absent sessions.

The playschool welcomes visitors at any time and encourages parents to visit the school with their child before they are due to start.

Taster sessions are free and a parent/carer must stay at all times.